# Resources for Harvard PhD students (in addition to MGH/Ragon resources):

A list of University-provided resources can be found <u>here</u>. This page highlights specific resources, from the University and the Harvard Graduate Students Union, that may be of particular interest to Ragon Harvard graduate students.

## Career and professional development:

#### Career and Professional Development Navigator

"This Career and Professional Development Navigator is a one-stop service center connecting Harvard bioscience master's, doctoral and professional students with resources, events, news, and providers related to skills and professional development."

#### Office of Career Services

"The Office of Career Services (OCS) assists GSAS students and alumni in preparing for their professional futures through individual advising, workshops, guest speakers, and extensive online resources."

# Workload and/or problems with your advisor:

#### Harvard Medical School Ombuds Office

"Harvard University maintains two ombudsman offices that are confidential, neutral, and independent resources."

#### HGSU Workplace Issue Form

"If you are experiencing a problem at work, you can use this confidential form to contact the Contract Enforcement and Education Committee (CEEC). You always have the right to union representation. And in many cases, we can enforce your rights with our grievance and arbitration procedure. This process may include informal discussions, interim measures, formal grievance filing, and/or arbitration. Please contact us even if you are unsure that you would like to pursue a formal grievance. We will use this information to connect you with a trained CEEC officer to learn about your options and rights. Your information will not be shared beyond the Committee without your consent. Every worker deserves a safe, equitable and accessible workplace – we hope the steps you take here will help create a better workplace for you and for student workers like you."

#### Harvard Bok Center

"By supporting experimentation, innovation, and evidence-based practices, the Derek Bok Center for Teaching and learning seeks to create transformational learning experiences for faculty, graduate students, and undergraduates in Harvard's Faculty of Arts and Sciences." Programming includes resources for teaching, writing, and communications.

#### Academic Resource Center

"The Academic Resource Center (ARC) at Harvard University supports the academic missions of Harvard College and the Graduate School of Arts and Sciences by helping create conditions that will enable all students to access the transformative power of a liberal arts and sciences education. Students have access to academic coaching, accountability sessions, peer tutoring, ESL peer conversations, and workshops."

## Harassment and discrimination:

#### HGSU Workplace Issue Form

"If you are experiencing harassment and discrimination, you can use this confidential form to contact the Contract Enforcement and Education Committee (CEEC). You always have the right to union representation. And in many cases, we can enforce your rights with our grievance and arbitration procedure. This process may include informal discussions, interim measures, formal grievance filing, and/or arbitration. Please contact us even if you are unsure that you would like to pursue a formal grievance. We will use this information to connect you with a trained CEEC officer to learn about your options and rights. Your information will not be shared beyond the Committee without your consent. Every worker deserves a safe, equitable and accessible workplace – we hope the steps you take here will help create a better workplace for you and for student workers like you."

#### Office of Gender Equity

"The office will serve as a centralized resource for prevention and education initiatives; direct crisis counseling; psychoeducation group therapy and other restorative practices following experiences of harm; incident disclosure to the University, and anonymous disclosure; and for filing a formal complaint. These resources will be available to undergraduate and graduate students, postdocs, faculty, and staff alike."

Currently being reorganized.

Students can contact either the <u>Office for Sexual Assault Prevention and Response (OSAPR)</u> or <u>the Title IX Office</u> in the interim.

## Compensation and Expenses:

#### HGSU Benefits Funds

"The contract between Harvard University and the Harvard Graduate Student Union (HGSU-UAW) establishes several funds to subsidize costs for certain types of dependent care, health care, and emergency issues."

Available funds for the 2020-2021 academic year include: dependent healthcare, child care, dental, healthcare, and emergency grants. See the website for eligibility and deadlines.

#### HGSU Workplace Issue Form

"If you are experiencing a problem being paid in a timely manner and in full, you can use this confidential form to contact the Contract Enforcement and Education Committee (CEEC). You always have the right to union representation. And in many cases, we can enforce your rights with our grievance and arbitration procedure. This process may include informal discussions,

interim measures, formal grievance filing, and/or arbitration. Please contact us even if you are unsure that you would like to pursue a formal grievance. We will use this information to connect you with a trained CEEC officer to learn about your options and rights. Your information will not be shared beyond the Committee without your consent. Every worker deserves a safe, equitable and accessible workplace – we hope the steps you take here will help create a better workplace for you and for student workers like you."

## Commuting:

## HGSU Bicycle Benefit

"Our contract provides up to \$360 per worker over the course of a calendar year toward the cost of a bike or bicycle supplies. This benefit is not administered by HGSU – applications and receipts for reimbursement are submitted directly to the University, with a deadline of January 31st 2021 for expenses incurred during 2020."

## Subsidized Bicycle Equipment

"Purchase a new helmet for only \$15 or a set of bike lights for \$5 at:

Campus Service Center on the 8th floor of the Smith Campus Center (1350 Massachusetts Avenue). Pay by credit card, cash or a check written out to Harvard University.

Harvard T.H. Chan School of Public Health Operations Office located in Kresge LL15. Pay via check made out to Harvard University.

HMS Commuter Services and Parking Office located at 180B Longwood Avenue Room 132. Pay via check made out to Harvard University."

#### Subsidized MBTA passes

"Students at the Harvard Graduate School of Arts and Sciences can purchase semester MBTA Local Bus, Link (bus and subway), or commuter rail passes (all zones) at a 50 percent discount. GSAS allows one order per student per semester. You must be a current student at the Harvard Graduate School of Arts and Sciences to receive a pass. Students can order January— May (5 month) or February— May (4 month) pass for the spring term and September -December (4 month) passes for the fall semester."

#### Harvard Shuttle Tracker

Harvard operates a variety of shuttles serving Cambridge, Longwood, and Boston. Shuttles are free for anyone with a valid Harvard ID.